

## Junior Summer Camps 2008 Kingston, Nottingham, Southampton, Reading, San Francisco Bay Area

Put a ✓ in the appropriate boxes and complete in CAPITAL letters

### 1 Personal Information

Family name of student.....First name..... Boy  Girl

Date of Birth .....Age.....Nationality..... First language.....

Family name of parent/guardian .....First name..... .Mr  Mrs  Ms

Address .....

City..... Postcode..... Country.....

Telephone Number..... Fax Number..... E-mail address.....

Name, telephone number (24 hours) and e-mail address of person to contact in emergencies.....

.....

### 2 Where/how did you hear about St Giles International?

From friends  From advertisements  St Giles Website  Agent (please specify).....

### 3 What is the student's present level of English?

Beginner  Elementary  Pre-Intermediate  Intermediate  Upper Intermediate  Advanced

For how long has your child studied English?..... months/years

Please give details of any English courses and examinations your child has taken (date taken/grade achieved).....

.....

### 4 Where does your child wants to study?

Kingston (UK)  Nottingham (UK)  Southampton (UK)  Reading (UK)  San Francisco Bay Area (USA)

### 5 Please tick the weeks your child wants to study. Minimum 2 weeks.

Week beginning:	29 Jun	6 Jul	13 Jul	20 Jul	27 Jul	3 Aug	10Aug	17Aug
Kingston	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nottingham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Southampton		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
San Francisco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Total number of weeks booked

2 weeks  3 weeks  4 weeks  5 weeks  6 weeks  7 weeks  8 weeks

**6 Supplementary information**

Does your child have any allergies? .....

Does your child take any medication? .....

Does your child require a special diet (e.g. Vegetarian)? .....

Has your child had any medical/ psychological or social problems that might affect his/her ability to follow or complete the course satisfactorily? .....

Please give details of any special requirements relating to health, allergies, diet etc.:.....

.....

**7 Travel to and from the Junior Summer Camp NB: All arrivals and departures are on Sundays**

Return airport transfers from/to certain airports for groups of 12 students or more are included in the package price. We can arrange airport transfers for individual students or small groups on request. Charges vary according to the airport location. Please request information from St Giles Head Office.

Do you want us to arrange an airport transfer for your child?  Yes  No

If you answered No to the last question, please give the name and contact details of the person collecting your child from the airport:

Family name..... First name..... Mr  Mrs  Ms

Address .....

City..... Postcode..... Telephone Number.....

Please supply the following information for all students:

Date of arrival / /  (dd/mm/yy) Time of arrival.....(24 hour clock)

Arrival location:..... Arrival flight number: .....

Date of departure / /  (dd/mm/yy) Time of departure.....(24 hour clock)

Departure location:..... Departure flight number: .....

**8 Reservation and payment NB: To be completed by students paying directly ONLY**

**For courses in the UK** please return your completed enrolment form to Anglo European School of English Ltd.

**Payments must be made in £-sterling.**

- Course Deposit (100 GBP)
- Or**
- Nottingham, Reading and Southampton:** Total fees (£555 per week, including course deposit)
- Kingston:** Total fees (£585 per week, including course deposit)

**For courses in the USA** please return your completed enrolment form to St Giles San Francisco (San Francisco Bay Area).

**Payments must be made in USA \$.**

- Course Deposit (200 USD)
- Or**
- Total fees (\$1070 per week, including course deposit)
- I enclose a cheque/draft
- My bank has sent an international bank transfer on.....(date) and I attach a photocopy of the bank transfer form
- Please debit my **Visa/Mastercard** account
- Card Number --- Card expiry date -
- Issue Number (Debit Cards only)  Security Code (last 3 digits on reverse of card)
- Name (as on card) .....
- Address of cardholder .....
- Signature (as on card) .....

Declaration: I have read and understood the conditions of enrolment and I accept them.

Signature of parent/ guardian:..... Date:.....

## 9 Confirmation

**Reservation for the UK:** Complete this enrolment form and send it with a Course Deposit of 100 GBP or the full fees to: **St Giles International Junior Summer Camps**, 77 Lansdowne Road, Bournemouth, Dorset BH1 1RW, UK.  
Fax: +44 (0)1202 552 849. Email: [sgjcamp@anglo-european.org](mailto:sgjcamp@anglo-european.org)  
The Course Deposit is part of the course fees, and will be deducted from the total fees payable.

**Reservation for the USA:** Complete this enrolment form and send it with a Course Deposit of 200 USD or the full fees to: **St Giles International Junior Summer Camp**, 785 Market Street, Suite 300, San Francisco CA 941103, USA.  
Fax: +1 415 788 1923. Email: [english@stgiles-usa.com](mailto:english@stgiles-usa.com)  
The Course Deposit is part of the course fees, and will be deducted from the total fees payable.

**Payment:** When we receive your Course Deposit, we will send you a Certificate of Registration with an invoice for the balance of fees payable. The total amount due must be received by this office or by our bank at least 28 days before the course begins in order to guarantee your place. You may send payment by cheque or bank draft, or your bank can transfer the fees directly to our bank. Cheques for the UK must be made payable to AESTG Ltd., and must be drawn in pounds sterling. Cheques for the USA must be made payable to St Giles Colleges Inc., and must be drawn in US\$. Bank charges, if any, must be paid by the student on arrival.

Bank accounts for St Giles Junior Summer Camps UK are held at:  
**National Westminster Bank**, 105 High Street Winchester SO23 9AW, UK  
Account name: **AESTG Ltd** Sort Code: 55-81-26 Account Number: 88053334  
IBAN Number: GB83 NWBK 5581 2688 0533 34 SWIFT/BIC: NWBK GB 2L

The bank account for St Giles Junior Summer Camp USA is held at:  
**Bank of America**, One Powell Street, San Francisco, CA 94102, USA  
**Account Number: 121000358 - 0066105249** Routing/Transit (ABA) Number: 14021-006 SWIFT Address: BNDCCAMMINT

For further information, please contact us at one of the following addresses:

**St Giles International Head Office**,  
154 Southampton Row,  
London WC1B 5JX  
Tel: +44 (0) 20 7837 0404  
Fax: +44 (0) 20 7837 4099  
Email: [hq@stgiles.co.uk](mailto:hq@stgiles.co.uk)

**Anglo European School of English Limited**,  
77 Lansdowne Road,  
Bournemouth, Dorset BH1 1RW.  
Tel: +44 (0) 1202 558 658  
Fax: +44 (0) 1202 552 849  
Email: [sgjcamp@anglo-european.org](mailto:sgjcamp@anglo-european.org)

**St Giles San Francisco**,  
785 Market Street (Suite 300),  
San Francisco, CA 94103-2024.  
Tel: +1 415 788 3552  
Fax: +1 415 788 1923  
Email: [english@stgiles-usa.com](mailto:english@stgiles-usa.com)

**9.1 Course Fees:** No documentation will be issued until we receive the Course Deposit. The course fees must be paid in full if documentation is required in support of a visa application. Students will not be permitted to start the course unless full payment has been received.

### 9.2 Cancellations & refunds:

**Cancellation before arrival:** The parent/guardian must inform the College **in writing** and return the student's Certificate of Registration. Cancellation fees are charged as follows, and any balance is refunded:

#### Cancellation received:

More than 28 days before the course begins:  
14-28 days before the course begins

Less than 14 days before the course begins:  
After arrival/ early termination of the course:

#### Refund:

All fees less Course Deposit of 100 GBP or 200 USD  
20% of Course Fees (excludes transfer charge, insurance premium and supplementary charges for optional activities if applicable)  
No refund available  
No refund available

**9.3 Changes to enrolments:** We reserve the right to charge an administration fee of 50 GBP / 100 USD each time course details are changed after confirmation documents have been issued. This charge will not be applied to course extensions.

**9.4 Visas:** It is the responsibility of the parent or guardian to contact their local embassy (or other appropriate office) in good time, in order to obtain any visa/entry documents required for visiting the UK or USA. No visa support documentation will be issued until fees have been paid in full, and our normal cancellation charges apply if notification of a failed visa application is received less than 21 days before the course begins. If the visa refusal letter is received more than 21 days before the course begins, a full refund will be given.

**9.5 Courses & course content:** Courses are offered subject to demand. We reserve the right to vary the organisation and content of courses, and the range of leisure activities according to numbers of students, or in response to circumstances beyond our control.

**9.6 Student conduct/ standards of behaviour:** We reserve the right to terminate without notice the course of any student who persistently misconducts himself/herself in their classes or accommodation, or who fails to meet the attendance requirements of the course. There is no refund of fees to students whose courses are terminated in this way.

**9.7 Accident and medical insurance/ personal insurance:** Every student must have a comprehensive insurance package before leaving home. This should cover loss of, and/or damage to personal belongings, medical expenses in the event that the student is ill, and course fees in the event of unexpected cancellation or curtailment of the course. AESTG Ltd., UK and St Giles Colleges Inc., USA accept no liability for the loss of, or damage to any person's property while on the premises of the summer school, or while engaged in leisure activities outside the campus.

## Enrolment Form page 4    *JUNIOR SUMMER CAMPS*

**9.8 Responsibilities of the parent/guardian:** By signing the application form, the parent/guardian:

1. grants the student permission to participate in the full programme of classes and leisure activities;
2. authorises AESTG Ltd. (UK) / St Giles Colleges (USA) to take appropriate action in the event of any medical or other emergency, and accepts responsibility for the resultant costs;
3. accepts responsibility for any wilful damage caused by the student, and any resultant cost for repair or replacement

**9.9 Optional activities:** We reserve the right to cancel or to offer substitute activities on the optional activities programmes in the event of less than 10 students opting for any individual activity.

**9.10 Breakages Deposit:** Please note that a deposit of **60 GBP** (Nottingham, Reading, Southampton), **100 GBP (Kingston)**, **100 USD (San Francisco Bay area)** or equivalent sum in Euros is payable in **cash** upon arrival, and will be collected from all students on the first day of their course. The deposit will be returned to students with a deduction made for loss of keys and/or personal damage to any property of the school, or for any liability incurred by the school resulting from the individual student named on this form, or which is non-attributable to any individual student, but which can be reasonably held to be caused by students of the school (in the sole opinion of AESTG Ltd. (UK) / St Giles Colleges (USA)).

The UK camps are operated by AESTG Limited, which is a separate joint venture company owned by St Giles Schools of Languages Limited and the Anglo European School of English Limited, Bournemouth.

The US camp is operated by St Giles Colleges Incorporated, registered in the USA.

**Please retain this page for your reference**