

St Giles International

Junior Summer Camps 2010

CANTERBURY | LONDON KINGSTON | NOTTINGHAM | OXFORD | SOUTHAMPTON | NEW YORK | SAN FRANCISCO BAY AREA

Put a ✓ in the appropriate boxes and complete in CAPITAL letters

1 Personal Information

Family name of student First name..... Boy Girl

Date of Birth..... Age..... Nationality First language

Passport Number

Family name of parent/guardian First name Mr Mrs Ms

Address

City Postcode Country

Telephone Number Fax Number E-mail address

Name, telephone number (24 hours) and e-mail address of person to contact in emergencies

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2 Where/how did you hear about St Giles International?

From friends From advertisements St Giles Website Agent (please specify)

3 What is the student's present level of English?

Beginner Elementary Pre-Intermediate Intermediate Upper Intermediate Advanced

For how long has your child studied English?months/years

Please give details of any English courses and examinations your child has taken (date taken/grade achieved)

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4 Where does your child want to study?

Canterbury (UK) London Kingston (UK) Nottingham (UK) Oxford (UK) Southampton (UK)

New York (USA) San Francisco Bay Area (USA)

5 Please tick the weeks your child wants to study. Minimum 2 weeks.

Week beginning:	27th June	4th July	11th July	18th July	25th July	1st August	8th August
Canterbury			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
London Kingston		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nottingham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Oxford	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Southampton		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
New York	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
San Francisco Bay Area		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total number of weeks booked:

2 weeks 3 week 4 weeks 5 weeks 6 weeks 7 weeks

9 Confirmation

Reservation for the UK: Complete this enrolment form and send it with a Course Deposit of £100 or the full fees to:

St Giles International Junior Summer Camps, 77 Lansdowne Road, Bournemouth, Dorset BH1 1RW, UK.

Fax: +44 (0)1202 552 849. Email: juniorcamps@stgiles.co.uk

The Course Deposit is part of the course fees, and will be deducted from the total fees payable.

Reservation for the USA: Complete this enrolment form and send it with a Course Deposit of \$200 or the full fees to:

St Giles International Junior Summer Camp, 785 Market Street, Suite 300, San Francisco CA 941103, USA.

Fax: +1 415 788 1923. Email: english@stgiles-usa.com

The Course Deposit is part of the course fees, and will be deducted from the total fees payable.

Payment: When we receive your Course Deposit, we will send you a Certificate of Registration with an invoice for the balance of fees payable. The total amount due must be received by this office or by our bank at least 28 days before the course begins in order to guarantee your place. You may send payment by cheque or bank draft, or your bank can transfer the fees directly to our bank. Cheques for the UK must be made payable to AESTG Ltd., and must be drawn in pounds sterling. Cheques for the USA must be made payable to St Giles Colleges Inc., and must be drawn in US\$. Bank charges, if any, must be paid by the student on arrival.

Bank accounts for St Giles Junior Summer Camps UK are held at:

National Westminster Bank, 105 High Street Winchester SO23 9AW, UK

Account name: AESTG Ltd Sort Code: 55-81-26 Account Number: 88053334

IBAN Number: GB83 NWBK 5581 2688 0533 34 SWIFT/BIC: NWBK GB 2L

The bank account for St Giles Junior Summer Camp USA is held at:

Bank of America, One Powell Street, San Francisco, CA 94102, USA

Account Number: 121000358 - 0066105249 Routing/Transit (ABA) Number: 0260-09509-3 SWIFT Address: BOFAUS3N

For further information, please contact us at one of the following addresses:

St Giles International Head Office,
154 Southampton Row,
London WC1B 5JX

Tel: +44 (0) 20 7837 0404

Fax: +44 (0) 20 7278 5458

Email: juniorcamps@stgiles.co.uk

Anglo European School of English Limited,
77 Lansdowne Road,
Bournemouth, Dorset BH1 1RW.

Tel: +44 (0) 1202 558 658

Fax: +44 (0) 1202 552 849

Email: info@angloeuropean.org

St Giles San Francisco,
785 Market Street (Suite 300),
San Francisco, CA 94103-2024.

Tel: +1 415 788 3552

Fax: +1 415 788 1923

Email: english@stgiles-usa.com

9.1 Course Fees: No documentation will be issued until we receive the Course Deposit. The course fees must be paid in full if documentation is required in support of a visa application. Students will not be permitted to start the course unless full payment has been received.

9.2 Cancellations & refunds:

Cancellation before arrival: The parent/guardian must inform the College in writing and return the student's Confirmation of Acceptance of Studies. Cancellation fees are charged as follows, and any balance is refunded:

Cancellation received:

More than 28 days before the course begins:

14-28 days before the course begins:

Less than 14 days before the course begins:

After arrival/ early termination of the course:

Refund:

All fees less Course Deposit of £100 or \$200

20% of Course Fees (excludes transfer charge, insurance premium, and supplementary charges for optional activities if applicable)

No refund available

No refund available

9.3 Changes to enrolments: We reserve the right to charge an administration fee of £50 / \$100 each time course details are changed after confirmation documents have been issued. This charge will not be applied to course extensions. Students from outside the EU entering the UK on a full student visa must pay the UK Visa Fee (£10) each time a change in dates is requested.

9.4 Visas: It is the responsibility of the parent or guardian to contact their local embassy (or other appropriate office) in good time, in order to obtain any visa/entry documents required for visiting the UK or USA. No visa support documentation will be issued until fees have been paid in full.

9.5 Visa refusal: Our office must receive the refusal letter before the course begins. Charges and Refunds are as follows:

Cancellation received	Fees charged	Fees refunded
7 or more days before the course begins	UK Visa Fee & Express Mail Fee (if applicable)	All other fees are refunded
Less than 7 days before the course begins	UK Visa Fee & Express Mail Fee (if applicable) and fees for one week	All other fees are refunded

9.6 Courses & course content: Courses are offered subject to demand. We reserve the right to vary the organisation and content of courses, and the range of leisure activities according to numbers of students, or in response to circumstances beyond our control.

9.7 Student conduct/standards of behaviour: We reserve the right to terminate without notice the course of any student who persistently misconducts himself/herself in their classes or accommodation, or who fails to meet the attendance requirements of the course. There is no refund of fees to students whose courses are terminated in this way.

9.8 Accident and medical Insurance/personal insurance: Every student must have a comprehensive insurance package before leaving home. This should cover loss of, and/or damage to personal belongings, medical expenses in the event that the student is ill, and course fees in the event of unexpected cancellation or curtailment of the course. AESTG Ltd., UK and St Giles Colleges Inc., USA accept no liability for the loss of, or damage to any person's property while on the premises of the summer school, or while engaged in leisure activities outside the campus.

9.9 Responsibilities of the parent/guardian: By signing the application form, the parent/guardian:

1. grants the student permission to participate in the full programme of classes and leisure activities;
2. authorises AESTG Ltd. (UK) / St Giles Colleges (USA) to take appropriate action in the event of any medical or other emergency, and accepts responsibility for the resultant costs;
3. accepts responsibility for any wilful damage caused by the student, and any resultant cost for repair or replacement

9.10 Optional activities: We reserve the right to cancel or to offer substitute activities on the optional activities programmes in the event of fewer than 10 students opting for any individual activity.

9.11 Breakages Deposit: Please note that a deposit of £60 (Canterbury, Nottingham, Oxford, Southampton), £100 (London Kingston), US\$100 (New York, San Francisco Bay area) or equivalent sum in Euros is payable *in cash* on arrival, and will be collected from all students on the first day of their course. The deposit will be returned to students with a deduction made for loss of keys and/or personal damage to any property of the school, or for any liability incurred by the school resulting from the individual student named on our enrolment form, or which is non-attributable to any individual student, but which can be reasonably held to be caused by students of the school (in the sole opinion of AESTG Ltd (UK)/ St Giles Colleges (USA)).

The UK camps are operated by AESTG Limited, which is a separate joint venture company owned by St Giles Schools of Languages Limited and the Anglo European School of English Limited, Bournemouth.

The US camps are operated by St Giles Colleges Incorporated, registered in the USA.

Please retain this page for your reference