

# TERMS AND CONDITIONS OF ENROLMENT

All courses and accommodation are offered subject to availability.

St Giles reserves the right to cancel a course or make changes to course or accommodation arrangements without liability if obliged to by circumstances beyond its control or due to low demand, or where the student's preferred accommodation is unavailable. In such circumstances, St Giles endeavours to offer the best alternative arrangements, dates or venues available, including online tuition. If an alternative cannot be provided, a refund of fees paid for tuition and/or accommodation will be offered but St Giles does not accept liability for further compensation which exceeds the total fees paid.

St Giles (and associated third party suppliers) reserve the right to refuse to accept, to admit onto the premises or cancel a student's course or accommodation due to overriding health and safety concerns, or in cases where we or the accommodation provider cannot make reasonable provisions to facilitate their learning needs or for their personal care.

St Giles will not be responsible for the non-performance of any contractually agreed obligations, if they are unable to take place due to an act of Force Majeure. Such causes shall include incidents that are outside of our reasonable control, which include, but shall not be limited to, act of government, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, natural or nuclear disaster, unusually adverse weather conditions and infectious diseases. COVID 19 is one such infectious disease which is to be considered as a case of Force Majeure.

In occurrences of such incidents, St Giles endeavours to offer the best alternative arrangements, dates or venues available, including online tuition, or should an alternative be unable to be offered, a refund of fees paid for tuition and/or accommodation but does not accept liability for further compensation which exceeds the total fees paid. St Giles does not accept liability for further claims for compensation including but not limited to stress or loss of enjoyment.

St Giles will do its utmost to comply with public health restrictions related to the spread of infectious diseases and will not be held liable for any non performance of contractually agreed obligations unable to be carried out as result of such efforts. St Giles requires its students and Overseas Partners to do their utmost to comply with public health policies in the UK.

**Course fees:** No documentation will be issued until we receive the Course Deposit. Students will not be permitted to start the course unless full payment has been received.

**Cancellations & Refunds:** The parent/guardian/Overseas Partner must inform the Centre *in writing* and return the student's Confirmation of Acceptance of Studies. Cancellation fees are charged as follows, and any balance is refunded:

Residential Centre courses	
Cancellation received	Cancellation fees
More than 28 days before the course begins	Course Deposit: £100 Express mail fees (all locations)
14-28 days before the course begins	80% of course fees Supplementary charges for optional activities (if applicable) Airport transfer charges Express mail fees
Less than 14 days before the course begins	No refund available
After arrival/early termination of the course	No refund available

**Changes to enrolments:** We reserve the right to charge an administration fee of £50 (UK) each time course details are changed after confirmation documents have been issued and prior to 28 days before the scheduled arrival date. This charge will not apply to course extensions.

Amendments to courses within 28 days of the scheduled arrival date are treated as cancellations and subject to our published cancellations terms. Components of courses are not transferable outside of the enrolment dates or to other people.

**Visas:** It is the responsibility of the parent or guardian to contact their local embassy (or other appropriate office) in good time in order to obtain any visas/entry documents required for visiting the UK. No visa support documentation will be issued until we have received the course deposit.

It is the parent or guardian's responsibility to complete all necessarily documentation before entering the UK (e.g. passenger locator form). It is also the parents' responsibility to comply with any pre arrival regulations such as booking COVID tests.

**Visa refusal:** Our office must receive the refusal letter before the course begins. Charges and refunds are as follows:

Family courses	
Cancellation received	Cancellation fees
More than 21 days before scheduled arrival date	Registration Fee: £80 per family Course Deposit: £100 per person Insurance charges Express mail fees
Less than 21 days before scheduled arrival date (including students who fail to arrive without notice)	Registration Fee: £80 per family Tuition fees for 2 weeks (UK) Accommodation Placement Fee: £45 Students at all locations may also incur accommodation charges to third-party providers (residences, apartments, hotels and homestays). St Giles will pass on any direct costs incurred. Insurance charges (UK) Airport transfer charges Express mail fees

Cancellation Received	Fees charged	Fees Refunded
7 days or more before the scheduled arrival date	Family Course Registration Fee Express mail fee (if applicable) Airport transfer charges	All other fees are refunded
Less than 7 days before the scheduled arrival date	Course Fees for 1 week Family Course Registration Fee Family Course Accommodation Placement Fee Family Course accommodation charges for 1 week (if applicable) Express mail fee (if applicable)	All other fees are refunded

**Courses and course content:** Courses are offered subject to demand. We reserve the right to vary the organisation and content of courses, and the range of leisure activities, according to numbers of students or in response to circumstances beyond our control. Excursions do not take place on the day of the student's arrival or departure.

**Juniors extra-cost and cost-free options:** We reserve the right to cancel or to offer substitute activities on the optional activities programmes in the event of fewer than 8 students opting for any specific activity.

**Student conduct/standard of behaviour:** We reserve the right to terminate without notice the course of any students who seriously or persistently misconduct themselves in their classes or accommodation, or who fail to meet the attendance requirements of the course. There is no refund of fees to students whose courses are terminated in this way.

**Insurance:** Deposits and fees are not transferable from person to person. Participants on St Giles courses and tours must ensure they have adequate travel and medical insurance. St Giles has arranged insurance for all junior residential students included in the package prices. See our website for further details of the policy. Family Course students can include this at an additional cost. Insurance fees (UK) are not refundable in the event of cancellation.

St Giles Schools of Languages Limited (UK) accept no liability for the loss of, or damage to, any person's property while on the premises of the school, or while engaged in leisure activities outside the campus.

**Responsibilities of the parent or guardian:** By signing the application form, the parent or guardian:

1. grants the student permission to participate in the full programme of class and leisure activities;
2. authorises St Giles Schools of Languages Limited (UK) to take appropriate action in the case of any medical or other emergency, and accepts responsibility for any resultant costs;
3. accepts responsibility for any wilful damage caused by the student and any resultant cost for repair or replacement.

**Juniors deposits on arrival:** Please note that a refundable deposit of £80 (UK) is payable in cash on arrival, and will be collected from all students on the day of arrival. This deposit is to cover breakages and to cover the insurance excess payable for any medical expenses in the event that the student is ill and requires treatment.

The breakages deposit will be returned to students with a deduction made for loss of keys and/or personal damage to any property of the school, or for any liability incurred by the school resulting from the individual student named on our enrolment form, or which is non-attributable to any individual student, but which can be reasonably held to be caused by students of the school (in the sole opinion of St Giles Schools of Languages Limited (UK)).

**Promotional Photographs and Videos:** St Giles or its representatives may take photographs and videos of classes or other school activities during your time with us, which may be used for promotional purposes. If the student does not wish to appear in any promotional materials, please advise us at the time of booking.

The UK centres are operated by St Giles Schools of Languages Limited (UK), registered in the UK.

St Giles' terms and conditions are governed by English law and St Giles cannot be responsible for refund or compensatory obligations as mandated by foreign courts of law.

[View our supplementary terms and conditions here.](#)

All information is correct at the time of online publishing, September 2021

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