

Advice and emergency details for students under 18 St Giles Eastbourne

Student cards

You should always carry your St Giles student card with you. This card has your host family's telephone number and the school telephone number.

Travelling to and from the school

We will give you a map of Eastbourne on your first day at the school, and we will check that you know how to find your homestay. Most students walk to and from the school. Eastbourne is usually a safe place, but **at night**, please be careful. For example, do not go to the seafront or parks when it is dark or to places where there are no other people, and if you are returning home from a school social activity in the evening, it is best to take a taxi home. Our school staff can telephone for a taxi for you. **Do not** walk home alone at night.

Please remember:

- You must be back at your homestay for dinner every evening. If you are going to be late for dinner, tell your host family
- If you go out in the evening or at weekends, tell your host family where you are going, and with whom. Give your host family your mobile telephone number and keep your phone turned on at all times. Leave a telephone number or address where you can be contacted at all times
- If you are under 16 years and you go out after dinner, you must be back at your host family by 22.00pm each night
- If you are 16 or 17 years, you must be back at your host family by 23.00pm Sunday to Thursday, and 00.00 on Friday and Saturday
- Be very careful with your personal possessions and do not carry too much money with you
- If you cannot come to school because you are ill, you must telephone the school (01323 729167) before the start of your lessons. If you are more than 10 minutes late for a class, your teacher will ask you to wait in the Self-Access area until the start of the next lesson. Your teacher will inform the office immediately if you are late or absent from a class. Our Under-18 Welfare Officer will speak to you later to find out why you were absent
- If your behaviour causes concern to the school or to your host family, St Giles reserves the right to inform your parents or your agent where appropriate.

When your classes have finished

When your classes have finished, you are very welcome to stay at the school and use the school's self-access facilities – the Digital Language Laboratory, the Computer Room, or the Library.

Problems

- If you have a problem big or small, either at school or with your accommodation, please tell someone at the school. Martha Stapleton is our under-18 Welfare Officer and she is always very happy to talk to you. You can also talk to your teacher, or the Director of Studies or the Principal, the Accommodation & Welfare Officer, or someone in the school office. You can also ask your family to speak to us. The important thing is to talk to us
- If you are not at the school and you have a serious problem or emergency, please call one of the numbers on your student card. The school telephone number is 01323 729167. If you call this number when the school is closed, you will hear a mobile number – this is the school emergency number and it is available 24 hours a day, seven days a week.
- If you need to contact the police, or get an ambulance, or call the fire service, call the UK emergency number: 999
- If you have a problem and you do not want to tell anyone you know, you can call ChildLine on 080011111. ChildLine is a counselling service for children and young people.

Useful telephone numbers

Remember: You should give the school and your host family your mobile telephone number, and you should ask your host family for their mobile number.

School: 01323 729167

School Emergency: 07833788118 (24-hour service)

Police/Ambulance/Fire: 999

Drink/cigarettes/drugs

- You cannot enter a pub or club, and you cannot buy or drink alcohol if you are under 18 years
- You cannot buy tobacco/cigarettes if you are under 18 years. If you are under 16 years you cannot smoke. At the school, we do not allow under-16s to smoke
- All soft/hard drugs are illegal in the UK. If someone offers you drugs always say NO!

We hope you enjoy your time here!