

St Giles International
Sample Timetable: Platinum, 25 Lessons per Week
Level: Intermediate B1

Week 1

	Lesson 1 09:00-09.50	Lesson 2 9:55-10:45	Lesson 3 11:05-11:55	Lesson 4 12:00-12:50		Lesson 5 14:00-14:50
Monday	Speaking: -Discuss how praise is given in your workplace/ culture	Grammar and vocabulary: -Giving praise	Listening: -Listen to praise clip	Listening: - Create best practices for giving praise in the workplace	L U N C H B R E A K	Fluency: -Give mini presentations on best practices
Tuesday	Speaking: -Discuss how criticism is given in your workplace / culture	Grammar and vocabulary: -Giving criticism	Case study	Speaking: -Debate pros and cons of the approach taken in the case study.		Writing: -Write an email criticizing a co-worker's actions
Wednesday	Brainstorming: -Ways of handling complaints, Watch short video and critique the effectiveness of the approach used	Grammar: -Using conditional for complaints	Case Study: -Customer service	Grammar: Using grammar and strategies examined, Role Play complaint situations		Writing: -Write and respond to complaint emails
Thursday	Listening: Watch video of constructive criticism	Speaking: Using conditionals to make suggestions	Writing: Writing proposals for improvement	Fluency: -Present proposals		Writing: -Respond to proposals in an email
Friday	Grammar: -Review grammar and vocabulary from the week	Adjectives: -Softening and strengthening your praise and criticism	Role Plays: -Repeat using adjectives	Speaking: -Watch video on giving feedback		Speaking: -Paraphrase video transcript using target vocabulary to soften or strengthen the suggestions