



St Giles

BRIGHTON

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Fire Risk Assessment Form for Homestays

Risk Assessment for:
Building:
Address:

Assessment carried out by:
Date:
Completed by:
Signature:

Fire Safety at Home - Checklist

<i>Area</i>	<i>Question</i>	<i>Yes / No</i>	<i>Further action</i>
Smoke alarm	Mains powered?		
	Battery powered?		
	Weekly check of batteries?		
	Is location right?		
Other equipment	Fire blanket and/or extinguisher?		
Flames	Gas cooker?		
	Flammable items too close to cooker?		
	Fires in grate?		
	Fire guard?		
	Candles?		
	Things too close to candle?		
	Put out when leave room?		
Cigarettes	Any smokers?		
	Smoking inside / bedrooms?		
	Ashtray on firm surface?		
Electrics	Checked fuses?		
	Use bar adaptor or single multi-plug?		
	Know maximum amps for adaptor?		
	Checked wiring is intact?		
Gas appliances	Carbon monoxide alarm?		
	Things too close to flame?		
Escape route	Planned escape routes x 2?		
	Exits, esp stairs kept clear?		
	Keys kept close by exit doors / windows?		
Knowledge	All know exit routes?		
	All know safety points?		
	All know what to do in event of fire?		
	And if fire at night (no electric)?		

Some handy fire safety tips around the home

<i>Area</i>	<i>Info tips</i>
Smoke alarms	Battery alarms cheap and easy to install.
	Test batteries weekly. Change batteries every year.
	10 year battery alarm slightly more expensive but save on battery costs.
	Position them on ceiling, best in hallway or landing.
	Now have alarms with large test pads to be used with a walking stick.
Other equipment	Fire blanket could be useful in kitchen. Extinguishers come in different sizes; easy to use. But: prevention is better than having to put out fire.
Cookers (gas/elec)	Don't leave children in kitchen when cooking.
	Keep tea towels, wooden spoons away.
	Make sure saucepan handles don't stick out.
	Beware loose/floppy clothes when cooking. If catch alight; Stop, Drop Roll.
	Spark lighters better than matches.
	Extra care needed when deep-fat frying as fat sets alight easily.
Flames	Always use fire guard.
	Keep candles clear of things that might fall or blow onto the flame.
	Keep children and pets away from candles.
Cigarettes	Never smoke in bed.
	Use proper ashtray and put ashtray on level surface so it doesn't tip over.
	Keep matches / lighters away from children
Electrics	Check that electrical goods have British or European safety mark.
	Don't overload amps on bar adaptors, (better than single multi plug)
	Bar adaptors with individual switches best
	Unplug appliances when not using them
Gas appliances	Keep things away from flames.
	Have all gas appliances checked.
	Use carbon monoxide alarms
Escape route	Best way out is your normal way out. Have second route in case blocked
	Keep all passageways and stairs clear of obstruction.
	Keep door/window locks close (behind a curtain/near door)
	Practise escaping, especially if have children.
Knowledge	Keep mobile with you. Keep calm and exit. If smoke, stay low where air clearer.
	Before opening door, put back of hand to check if warm; don't open if it is.
	If escape blocked, get to room with window. Use mobile. Put bedding around bottom of door.
	If need to get out from 1st floor, don't jump, lower self using hands, then drop.
Bedtime check	Close doors, turn off and unplug, check cooker/washing machine off, exits clear, keys in place.