

Homestay Application Form

Please complete and return to the Accommodation Officer at the above address

1 Name and address

Full name of person dealing with the College Date of birth		Profession/occupation: Hobbies/interests:
Spouse/Partner's name (if applicable) Date of birth		Profession/occupation: Hobbies/interests:
Full postal address		Postcode

2 Contact details – telephone & e-mail

Home number:	Work number (if applicable):
Mobile:	Emergency number (if applicable):
Can we contact you by phone during the day (9.00-5.00)? <i>(If you agree, this will improve your chances of getting bookings)</i>	
<input type="checkbox"/> Yes (number:) <input type="checkbox"/> No	
Can we contact you on your work number (if applicable)? <i>(again an advantage in getting bookings)</i>	
<input type="checkbox"/> Yes (number:) <input type="checkbox"/> No <input type="checkbox"/> n/a	
E-mail:	
Please give any other relevant contact details:	

3 Family details (for other members of the household, including children at home periodically, e.g. at university)

Name	Sex	Relationship	Date of Birth	Hobbies/interests

Does anyone in your family smoke? Yes No Inside/Outside the house? _____

Do you or your family practice any particular religion?
 Yes No

Please specify

4 Pets (please specify – it is very important to give full details and to keep us informed of any changes)

5 Location & travelling time

	Estimated travelling time to school in minutes
Bus numbers? _____	<input type="checkbox"/> 1-10 <input type="checkbox"/> 10-20 <input type="checkbox"/> 20-30 <input type="checkbox"/> 30-40 <input type="checkbox"/> more
Name of bus stop?	
Approximate distance to nearest train station?	
How long would it take to walk to the school?	<input type="checkbox"/> 1-10 <input type="checkbox"/> 10-20 <input type="checkbox"/> 20-30 <input type="checkbox"/> 30-40 <input type="checkbox"/> 40-50 <input type="checkbox"/> 50-60 <input type="checkbox"/> n/a

6 Description of rooms available for students (please tick and add further details if you wish)

	Room 1 approx x.	Room 2 approx x	Room 3 approx x
Single room			
Twin room (2 single beds)			
Double room (1 double bed)			
Wardrobe/fitted cupboard			
Chest of drawers			
Desk or table and chair for study			
Reading/study lamp			
Other (e.g. television, electronic equipment, lock on door)			

Will you accept single occupancy of a double/twin room? Yes No

7 Facilities available

Is the house centrally heated?

Yes No

Is there any air conditioning?

Yes No

Do you have air conditioned bedrooms and/or living areas?

Bedrooms only Living areas Both None

How many bathrooms do you have?.....

How many toilets do you have?

Can you offer bathrooms solely for use of students?

Yes No

Is it en suite? Yes No

How many people use the family bathroom?

Is there a shower for the student's use?

Yes No

Is there a bath for the student's use?

Yes No

Is the student allowed to use your cooking facilities?

Yes No

Are you prepared to do the student's laundry?

Yes No

Are you prepared to let the student use your washing machine? Yes No

Other facilities (e.g. piano, video, DVD)?

Do you have internet access that students can use? Yes No only if they bring own laptop
Please specify DIAL UP WIRELESS BROADBAND CABLE

8 Students in your home

Please state the type of service you can provide:

Bed/breakfast/dinner/weekend lunches Yes No

Bed/breakfast Yes No

Will you accept: Males Yes No Females Yes No

Couples sharing Yes No

Can you cater for special diets (e.g. vegetarian, diabetic, Muslim, Kosher)?

Are you prepared to accept smokers? Yes No

(Please specify whether you allow inside/outside house)

Do you take students from other schools? Yes No

Will you accept students over the Christmas period? Yes No

Will you accept long-stay students (24+ weeks – please note different rates apply)? Yes No

Have the adults in your household completed a DBS (Disclosure & Barring Service) check?

Yes No

Availability

Please indicate any dates on which you are not able to take students

Please Note: The accommodation officer will try to place students with you on the dates you offer. You should however bear in mind that all placements are subject to availability, and that the school cannot guarantee continuity nor regularity of student placements.

Additional information

Please give any further information you feel may help us to place the right student with you and to ensure the success of arrangements from both your point of view and the student's.

Thank you for completing this application form. We will contact you as soon as possible to arrange a home visit.

Please provide the names and contact details of two people who can act as character references. We will contact these people. A signed written reference would be preferable.

Referee (1) Name	Contact details – Please give postal address
Referee (2) Name	Contact details – Please give postal address

We use the BACS system (where we pay directly in to your bank account). Please fill in your bank details below so that we can arrange payment:

ACCOUNT HOLDER:
NAME OF BANK:
SORT CODE:
ACCOUNT NUMBER:
EMAIL ADDRESS:

Please read carefully the accompanying **Hospitality Agreement**. Please return this form together with the signed Acceptance slip. Your signature signifies your acceptance of the terms and conditions set out in the **Hospitality Agreement** including the **English UK Code of Conduct**.

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St Giles International Hospitality Agreement – Acceptance

I accept the terms and conditions described in the Hospitality Agreement, and agree to follow the English UK Code of Conduct. I confirm that all information I have provided is true to the best of my knowledge and belief and understand that this information may be used to place students in appropriate homes and to ensure their safety and wellbeing.

Name of host: _____

Address: _____

Signature: _____ Date: _____

Please return to: Accommodation Officer, St Giles International, 52 Bateman Street, Cambridge CB2 1LR, United-Kingdom.

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