

Student name – Week 7/8

Platinum Group LPW 25+5 / Teachers:

Time	Monday	Tuesday	Wednesday	Thursday	Friday
<i>Teacher: Luisa</i>	<i>Focus: Speaking/Vocabulary/Grammar</i>				
Lesson 1 9:30 – 10:20	The Use of Make and Do	The Use of Make and Do	Error correction exercises	Error correction exercises	Error correction exercises
Lesson 2 10:20 – 11:10	Listening practice - meetings	Listening practice - meetings	Listening practice - meetings	Listening practice - meetings	Listening practice - meetings
<i>Teacher: Julie</i>	<i>Focus: Business Meetings</i>				
Lesson 3 11:20 – 12:10	Starting a meeting	Stating & asking for opinions	Interrupting & Handling interruptions	Asking for & giving clarification	Delaying decisions / ending the meeting
Lesson 4 12:10 – 1:00	Practice	Practice	Practice	Practice	Practice
Lunch Break					
<i>Teacher: Julie</i>	<i>Focus: Cause & Effect; Contrast & condition</i>				
Lesson 5 2:00 – 2:50	Because of; Due to / Therefore; consequently	Such ... that; So ...that – cause & effect So that – purposes	Showing contrast	Expressing conditions – otherwise; or else	Review
<i>Teacher: Ric</i>	<i>Focus: Business topic discussion</i>				
Lesson 6 2:50 – 3:40	Discussion and analysis of daily business topics/error correction	Discussion and analysis of daily business topics/error correction	Discussion and analysis of daily business topics/error correction	Discussion and analysis of daily business topics/error correction	Discussion and analysis of daily business topics/error correction
<i>Teacher:</i>	<i>Focus:</i>				
Lesson 7 3:45 – 4:35					

Time	Monday	Tuesday	Wednesday	Thursday	Friday
Teacher:	Focus: Speaking/Vocabulary/Advanced Grammar/Business Writing				
Lesson 1 9:30 – 9:20	Successful Writing	Organizing Information	The Business Letter-Lay Out	Correspondence Phrases	Model Letters
Lesson 2 9:20 – 11.10	Topic cards for the Speaking activity	Topic cards for the speaking activity	Topic cards for the speaking activity	Topic cards for the speaking activity	Topic cards for the speaking activity
Teacher:	Focus: Vocabulary, Fluency and Pronunciation				
Lesson 3 11:20 – 12.40	Introductions Writing: Changes in your home city	Perfect Simple and Continuous tenses review	Building fluency in responses	Pronunciation: reading difficult pieces	Vocabulary and speaking review
Lesson 4 12:40 – 1:00	Speaking: presenting your writing Feedback	Using target tenses in conversation	Giving detailed opinion on a piece of writing	Writing: analysis of a tool	Writing and delivering a script
Lunch Break					
Teacher:	Focus: Speaking				
Lesson 5 2:00 – 2:50	Topic cards for the speaking activity- Fluency	Topic cards for the speaking activity- Accuracy	Topic cards for the speaking activity- Pronunciation	Topic cards for the speaking activity- Accent	Topic cards for the speaking activity- Intonation
Teacher:	Focus: Listening skills based on news reports				
Lesson 6 2:50 – 3:40	Listening strategy: prediction	Listening strategy: note taking	Listening focus: following instructions/procedures	Listening focus: news	Listening focus: lectures
Teacher:	Focus: Listening (identifying main ideas+details/recognizing speech reductions) Speaking (asking for+giving advice/follow-up questions)				
Lesson 7 3:45 – 4:35	Speaking+Vocabulary: - describing self/career - vocabulary related to jobs/careers	Speaking+Listening: - listening for main ideas - listening for details	Speaking+Grammar: - asking/giving advice - infinitives of purpose	Speaking+Pronunciation: - reduced speech/ blended words - intonation of question forms	Listening+Vocabulary: - vocabulary review - listen to speech on finding right career, identifying main points