

## 1. Personal information:

Family name of student ..... First name..... Boy  Girl   
 Date of birth ..... Age ..... Nationality ..... First language .....  
 Passport number ..... Passport expiry date .....  
 Family name of parent/guardian..... First name..... Mr  Mrs  Ms   
 Address.....  
 City ..... Post code .....  
 Mobile Telephone ..... Email .....  
 Emergency Contact Name ..... Mobile Telephone (24 hours) .....  
 Email address .....

We would love to stay in touch with you. Please tick this box if you do not wish to receive e-newsletters, unique special offers and other marketing communications from St Giles International.

St Giles or its representatives may take photographs and videos of classes or other school activities during your child's time with us, which may be used for promotional purposes. If you do not wish your child to appear in any promotional materials, please tick this box.

## 2. What is the student's current level of English?

Beginner  Elementary  Pre Intermediate  Intermediate  Upper Intermediate  Advanced  
 How long has your child studied English? .....months/years

## 3. Please tick the weeks you would like your child to study at your chosen centre:

Please state the number of weeks you would like your child to study for: ..... weeks

Would your child like full-day (with accommodation and meals)  or day only (without accommodation)

	4th Jan	11th Jan	18th Jan	25th Jan	1st Feb	8th Feb	15th Feb
Brighton (11 Jan - 22 Feb)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
London (4 Jan - 8 Feb)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

\*Please note that London Winter does not offer "day-only" option.

## ACCOMMODATION OPTIONS

**Brighton:** students will be placed in a twin room, shared bathroom homestay.

**London:** students will be placed in triple room, shared bathroom in a hotel residence.

## 5. How did you hear about St Giles International?

From friends  From advertisements  St Giles website  Overseas Partner (please specify) .....  
 Other (please specify) .....

## 6. Supplementary information:

Does your child have any allergies? .....  
 Does your child take any medication? .....  
 Does your child require a special diet? (e.g. vegetarian)? .....  
 Has your child had any medical/psychological or social problems that might affect his/her ability to follow or complete the course satisfactorily? .....  
 .....  
 Please give details of any special requirements relating to health, allergies, diet, etc.....  
 .....

## 7. Travel to and from the junior centre:

Transfers for individuals and smaller groups are at an additional charge.

Please note there will be an extra charge for non-Sunday arrivals or departures - please check with our booking offices for details.

**Student Phone Number\*:** .....

*\*This information is mandatory in case if the student books taxi transfers with us. Please note that this information will be used only for travel purposes, and ensure a good arrival/departure experience for our students. We will not contact them for any other reasons.*

**Would you like us to arrange an airport transfer for your child?**  Yes  No

If you answered No to the last question, please provide the name and contact details of the person collecting your child from the airport:

Family Name ..... First Name .....  Mr  Mrs  Ms

Address.....

City ..... Postcode ..... Telephone Number .....

**Please supply the following information for all students:**

Date of arrival.....(dd/mm/yy)

Time of arrival .....(24-hour clock)

Arrival location .....

Arrival flight number .....

Date of departure.....(dd/mm/yy)

Time of departure .....(24-hour clock)

Departure location .....

Departure flight number .....

**Will your child be using the airline's Unaccompanied Minor Service?**  Yes  No

If you answer Yes, please note there is a charge of £55 per student per single journey to liaise with this service on arrival and departure.

All students under the age of 13 must use this service. This must be booked in advance.

## 8. Declaration, reservation and payment:

**Declaration:** I have read and understood the terms and conditions of enrolment and I accept them.

**Signature of parent/guardian:** ..... **Date:** .....

**Reservation:** Complete this enrolment form and send it with a Course Deposit of **£100 per week booked** or the full fees to:

**St Giles Bookings Team**

**1-3 Marlborough Place**

**Brighton, East Sussex**

**BN1 1UB, UK**

**Tel: +44 (0) 1273 359 959**

**Email: [bookings@stgiles.co.uk](mailto:bookings@stgiles.co.uk)**

**Payment:** The total amount due must be received by our offices or by our bank at least 28 days before your course begins in order to guarantee your place. You can send payments to the centre by bank transfer, or credit/debit card. For payment by credit card or bank transfer we will accept payment via Flywire. Flywire allows you to pay securely from a local bank in your home country in your home currency (subject to availability). The rates used by Flywire are guaranteed to be better than those of your bank or card provider. Alternatively, if you would prefer to pay by credit card in GBP, payments can be made to St Giles UK Juniors via Realex. Please allow up to 28 days for funds to be transferred via a bank. UK bank charges (if any) must be paid by the student.

**How much would you like to pay upon enrolment?**

Course Deposit £100 per week booked. *The Course Deposit is part of the course fees, and will be deducted from the total fees payable.*

Full Fees

**How would you like to pay?**

By credit/debit card or bank transfer via Flywire. Paying via Flywire will save you money on bank or card charges as you can pay in your own currency. *See Flywire account details overleaf.*

By credit/debit card in GBP via Realex. *See Realex account details overleaf.*

**How would you like your documents to be sent?**

Please tick this box if you would like your documents sent by Express Mail (extra charge applies).

## 9. Terms and Conditions of Enrolment:

### All courses and accommodation are offered subject to availability.

St Giles reserves the right to cancel a course or make changes to course or accommodation arrangements without liability if obliged to by circumstances beyond its control or due to low demand, or where the student's preferred accommodation is unavailable. In such circumstances, St Giles endeavours to offer the best alternative arrangements, dates or venues available, including online tuition. If an alternative cannot be provided, a refund of fees paid for tuition and/or accommodation will be offered but St Giles does not accept liability for further compensation which exceeds the total fees paid.

St Giles (and associated third party suppliers) reserve the right to refuse to accept, to admit onto the premises or cancel a student's course or accommodation due to overriding health and safety concerns, or in cases where we or the accommodation provider cannot make reasonable provisions to facilitate their learning needs or for their personal care.

St Giles will not be responsible for the non-performance of any contractually agreed obligations, if they are unable to take place due to an act of Force Majeure. Such causes shall include incidents that are outside of our reasonable control, which include, but shall not be limited, to act of government, war, threat of war, riot, civil strife, industrial dispute, terrorist activity, natural or nuclear disaster, unusually adverse weather conditions and infectious diseases. COVID 19 is one such infectious disease which is to be considered as a case of Force Majeure.

In occurrences of such incidents, St Giles endeavours to offer the best alternative arrangements, dates or venues available, including online tuition, or should an alternative be unable to be offered, a refund of fees paid for tuition and/or accommodation but does not accept liability for further compensation which exceeds the total fees paid. St Giles does not accept liability for further claims for compensation including but not limited to stress or loss of enjoyment.

St Giles will do its utmost to comply with public health restrictions related to the spread of infectious diseases and will not be held liable for any non performance of contractually agreed obligations unable to be carried out as result of such efforts. St Giles requires it's students and Overseas Partners to do their utmost to comply with public health policies in the UK.

**Course fees:** No documentation will be issued until we receive the Course Deposit. Students will not be permitted to start the course unless full payment has been received.

### Cancellations & Refunds:

The parent/guardian/Overseas Partner must inform the Centre in writing and return the student's Confirmation of Acceptance of Studies. Cancellation fees are charged as follows, and any balance is refunded:

Residential Centre courses	
Cancellation received	Cancellation fees
More than 28 days before the course begins	Course Deposit: £100 per week Express mail fees (all locations)
14-28 days before the course begins	80% of course fees Supplementary charges for optional activities (if applicable) Airport transfer charges (if applicable) Express mail fees (if applicable)
Less than 14 days before the course begins	No refund available
After arrival/early termination of the course	No refund available
<b>Visa refusal/delay (less than 28 days before the course begins):</b> In cases of visa refusals or delays in visa approvals, we aim where possible to pass on only direct costs incurred by us.	

**Changes to enrolments:** We reserve the right to charge an administration fee of £50 (UK) each time course details are changed after confirmation documents have been issued and prior to 28 days before the scheduled arrival date. This charge will not apply to course extensions.

Amendments to courses within 28 days of the scheduled arrival date are treated as cancellations and subject to our published cancellations terms. Components of courses are not transferable outside of the enrolment dates or to other people.

**Visas:** It is the responsibility of the parent or guardian to contact their local embassy (or other appropriate office) in good time in order to obtain any visas/entry documents required for visiting the UK. No visa support documentation will be issued until we have received the course deposit.

It is the parent or guardian's responsibility to complete all necessarily documentation before entering the UK (e.g. passenger locator form). It is also the parents' responsibility to comply with any pre arrival regulations such as booking COVID tests.

**Courses and course content:** Courses are offered subject to demand. We reserve the right to vary the organisation and content of courses, and the range of leisure activities, according to numbers of students or in response to circumstances beyond our control. Excursions do not take place on the day of the student's arrival or departure.

The number of levels available in classes for the Junior and the Family course (children classes) will depend on overall student numbers in any given week. Various factors are taken into account when classing young learners including age, stage of development and nationality as well as language level.

**Juniors extra-cost and cost-free options:** We reserve the right to cancel or to offer substitute activities on the optional activities programmes in the event of fewer than 8 students opting for any specific activity.

**Student conduct/standard of behaviour:** We reserve the right to terminate without notice the course of any students who seriously or persistently misconduct themselves in their classes or accommodation, or who fail to meet the attendance requirements of the course. There is no refund of fees to students whose courses are terminated in this way.

**Insurance:** Deposits and fees are not transferable from person to person. Participants on St Giles courses and tours must ensure they have adequate travel and medical insurance. St Giles has arranged insurance for all junior residential students included in the package prices. See our website for further details of the policy. Family Course students can include this at an additional cost. Insurance fees (UK) are not refundable in the event of cancellation.

St Giles Schools of Languages Limited (UK) accept no liability for the loss of, or damage to, any person's property while on the premises of the school, or while engaged in leisure activities outside the campus.

**Responsibilities of the parent or guardian:** By signing the application form, the parent or guardian:

1. grants the student permission to participate in the full programme of class and leisure activities;
2. authorises St Giles Schools of Languages Limited (UK) to take appropriate action in the case of any medical or other emergency, and accepts responsibility for any resultant costs;
3. accepts responsibility for any wilful damage caused by the student and any resultant cost for repair or replacement.

**Juniors deposits on arrival:** Please note that a refundable deposit of £80 (UK) is payable in cash on arrival, and will be collected from all students on the day of arrival. This deposit is to cover breakages and to cover the insurance excess payable for any medical expenses in the event that the student is ill and requires treatment.

The breakages deposit will be returned to students with a deduction made for loss of keys and/or personal damage to any property of the school, or for any liability incurred by the school resulting from the individual student named on our enrolment form, or which is non-attributable to any individual student, but which can be reasonably held to be caused by students of the school (in the sole opinion of St Giles Schools of Languages Limited (UK)).

**Promotional Photographs and Videos:** St Giles or its representatives may take photographs and videos of classes or other school activities during your time with us, which may be used for promotional purposes. If the student does not wish to appear in any promotional materials, please advise us at the time of booking.

The UK centres are operated by St Giles Schools of Languages Limited (UK), registered in the UK.

St Giles' terms and conditions are governed by English law and St Giles cannot be responsible for refund or compensatory obligations as mandated by foreign courts of law.

[View our supplementary terms and conditions here.](#)

**All information is correct at the time of online publishing, March 2025 E&OE**